



Policy: Schedule of Fees	
Authorized by: Council	Policy Source: Administration
Effective Date: May 9th, 2016	Page: 1 OF 3

Policy Purpose

The purpose of this policy is to establish the fees and charges charged by Cardston County for various administrative purposes. This policy will be reviewed annually to ensure that the County's fees and charges established in this policy are current.

Part 1: Fees for Administrative and General Services

Item / Description	Fee / Charge
Regular County Map*	\$25.00 / map
Plotter County Map*	\$25.00 / map
Tax Certificate	\$25.00 / certificate
Tax Compliance Letter	\$25.00 / letter
Tax Information	\$10 / parcel
<i>Freedom of Information and Protection of Privacy Act Request Processing</i>	<i>As per Freedom of Information and Protection of Privacy Regulation, Alta. Reg. 186/2008.</i>
Assessment Review Board Appeal**	
Farmland	\$50.00 / appeal
Residential (3 or fewer dwellings)	\$50.00 / appeal
Residential (4 or more dwellings)	\$650.00 / appeal
Non-Residential	\$650.00 / appeal
Linear Property	\$650.00 / appeal
Equalized Assessment	\$650.00 / appeal

*An additional fee of \$13 will be charged for postage and handling if maps need to be mailed.

**Assessment Review Board fees will be refunded if the Board decides in favour of the complainant or if the complainant withdraws his/her appeal.

Part 2: Planning and Development Fee Schedule

Item / Description	Fee / Charge
Application for Permitted Use	\$100.00 / application \$300.00 if development commences prior to obtaining a development permit
Application for Discretionary Use	\$200.00 / application \$600.00 if development commences prior to obtaining a development permit
Application for Land Use Bylaw Amendments	\$800.00 / application
Application for Road Allowance Closure	\$100 / application Applicant will be charged for all associated surveying and administrative costs.

Request to Convene a Meeting*	
Council	\$1000.00 / meeting
Municipal Planning Commission	\$1000.00 / meeting
Subdivision & Development Appeal Board	\$1000.00 / meeting
Subdivision & Development Appeal Board	\$500.00 / appeal
Request for a Letter of Compliance	\$25.00 / letter
Request for a Bylaw Waiver or Variance	\$50.00 / request
Registration Costs	
Easement	\$80 / agreement
Save Harmless	\$80 / agreement
Development Agreement	\$80 / agreement
Encroachment Agreement	\$80 / agreement
Party Wall Agreement	\$80 / agreement

*This fee only applies for requests to convene a previously unscheduled meeting. There is no charge for regularly scheduled meetings.

Part 3: Agricultural Services Board Fee Schedule

Item / Description	Fee / Charge	Total w/ GST
Cattle Loading Chute	\$35.00 / day + GST	\$36.75 / day
Cattle Hoof Trim Chute	\$25.00 / day + GST	\$26.25 / day
Sprayers		
Back Pack Sprayer	\$5.00 / day +GST	\$5.25 / day
60 Gallon (Herbicide)	\$20.00 / day +GST	\$21.00 / day
180 Gallon (Herbicide)	\$35.00 / day +GST	\$36.75 / day
350 Gallon (Herbicide)	\$50.00 / day +GST	\$52.50 / day
150 Gallon (Insecticide)	\$30.00 / day +GST	\$31.50 / day
Eco Bran Grasshopper Applicator		
Small	\$12.00 +GST	\$12.60
Large	\$30.00 +GST	\$31.50
20 kg Bag	\$75.00	\$75.00
Ro-Con Applicator	\$20.00 +GST	\$21.00
Manure Spreader	\$275.00 / day +GST	\$288.75 / day
No Till Grass Drill	\$8.00 / acre \$150.00 for Delivery & Set-up +GST	(Minimum Charge of \$200.00)
Pasture Pipeline Plow	\$35.00 / day +GST	\$36.75 / day
Sheep-foot Packer	\$150.00 / day +GST	\$157.50 / day
Post Hole Auger	\$35.00 / day +GST	\$36.75 / day
3-Point Hitch Seeder	\$30.00 / day +GST	\$31.50 / day
Skunk and Raccoon Traps	\$100.00 deposit	\$100.00 deposit
Tree Planters & Mulch Applicator	No Charge	No Charge
RFID Tag Reader	No Charge	No Charge

Item / Description	Fee / Charge	Total w/ GST
2, 4-D		
10L	\$92.00	
1L	\$10.50	
Oracle (Banvel II)		
9.46L	\$235.00	
1L	\$27.00	
Roundup Transorb		
10L	\$70.00	
1L	\$8.00	
PAR III		
10L	\$75.00 +GST	
1L	\$8.50 +GST	
Hi-Lite Dye (Blue)	\$22.00 +GST / 1 Qt.	
Restore II		
9.7L	\$330.00	
1L	\$40.00	
Milestone		
10L	\$1525.00 +GST	
1L	\$160.00 +GST	
Overdrive 3.4KG	\$330.00 +GST	
Tordon 22 K		
10L	\$525.00	
1L	\$56.00	
Aspect		
10L	\$280.00	
1L	\$30.00	
Eco Bran	\$72.00 / bag	
Cal-Mix	\$80.00 +GST / 5 Kg.	
Gopher Poison (2% LSC)		
1 Bottle	\$10.00	
1 Case	\$240.00	
Phos-Toxin	\$50.00 / Flask	
Ro-Con Concentrate	\$40.00 +GST / 4L	

Part 4: Utility Fees and Charges

Item / Description	Fee / Charge
Water Line Hook-up	\$2,000.00 / hook-up
Water Line Disconnect / Reconnect	\$70.00 / request
Water Licenses	\$1,500.00 / license
Monthly Fee - Spring Coulee	\$65 / month for 36m ³
Monthly Fee - Magrath Co-Ops	\$42.78 / month for 36m ³
Monthly Fee - Cardston South Co-Op	\$1.40 / m ³
Monthly Fee - Cricklewood	\$57 / month for 36m ³
Monthly Fee - Hill Spring	\$59.70 / month for 36m ³
Overage Charges	\$1.98 / m ³

Part 5: Public Works Fee Schedule

Item / Description	Fee / Charge
Road Approach Deposit	\$500 deposit / agreement

Part 6: Cemetery Fee Schedule

Item / Description	Fee / Charge
Aetna	\$150 / Resident \$250 / Affiliated-Resident \$500 / Non-Resident
Kimball	\$150 / Resident \$250 / Affiliated-Resident \$500 / Non-Resident
Taylorville	\$150 / Resident \$250 / Affiliated-Resident \$500 / Non-Resident
Spring Coulee	\$150 / Resident \$250 / Affiliated-Resident \$500 / Non-Resident
Woolford	\$150 / Resident \$250 / Affiliated-Resident \$500 / Non-Resident

Revision History

Adopted	May 9 th , 2016
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